

GOVERNMENT OF WEST BENGAL
FINANCE DEPARTMENT
AUDIT BRANCH

No. 3402-F(P)

Dated : 28.04.2015

MEMORANDUM

In view of call given by some political parties for bandh/strike all over the State on the 30th April, 2015, it has been decided that all State Government offices including those provided with Grants-in-Aid by the State Government would remain open and all the employees should report for duty on that date. It has also been decided that no leave would be granted to any employee on the said date.

Now, the Governor has been pleased to decide that absence of employees on that date will be treated as *dies non* and no salary will be admissible unless such absence is covered by the grounds as mentioned in Finance Department Memorandum No. 2013-F(P) dt. 06.03.2012. All concerned Heads of Offices will take action accordingly following the procedure as mentioned in above memorandum.

All actions in terms of this order should be completed by 30th May, 2015 and compliance report on action taken should be sent to this department.

Sd/H.K.Dwivedi

*Principal Secretary to the
Government of West Bengal*

No. 3402/1(300)-F(P)

Dated : 28.04.2015

Copy forwarded for information and necessary action to :

- 1) The Principal Accountant General (A&E) West Bengal, Treasury Buildings, Kolkata-700 001.
- 2) The Addl. Chief Secretary/ Principal Secretary/ Secretary, _____
Department, Government of West Bengal.
- 3) The Divisional Commissioner, _____
Division.
- 4) The District Magistrate/District Judge, _____
- 5) The Superintendent of Police, _____
- 6) The Supdt. Engineer, _____
- 7) The Sub-Divisional Officer, _____
- 8) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane,
Kolkata-700 012.
- 9) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane,
Kolkata-700 073.
- 10) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, I.B. Market, 1st Floor,
Salt Lake, Sector-III, Kolkata-700 106.

Government of West Bengal
Finance Department
Audit Branch
Writers' Buildings, Kolkata-700001.

No. 2013-F(P)

Dated : 06-03-2012

MEMORANDUM

In Circular No. 283(60)-PS dated 21.02.2012 of the Home (Political) Department, Government of West Bengal, it was directed that all State Government Offices would remain open on 28.02.2012 and all Government employees should report for duty. It was also mentioned therein that no leave would be granted to any Government employee on that date. In spite of the above Circular it has been noticed that some employees did not attend office on that day.

So, the question of treatment of absence of employees on 28.02.2012 has accordingly been considered by the Government. After careful consideration of the entire matter, the Governor has been pleased to decide as follows :

Head of offices will issue Show Cause notice to the concerned employee who was absent on 28.02.2012 asking him to explain why action would not be taken against him for such unauthorized absence in violation of Circular No. 283(60)-PS dt. 21.02.2012. After receipt of reply, action may be taken in the following manner :

- 1) Leave due and admissible may be granted on production of documentary evidence in the following cases :-
 - a) Hospitalisation of the employee.
 - b) Bereavement in the family.
 - c) Severe illness and absence continuing from before.
 - d) Employees who had been on leave continuing from before, if such leave was sanctioned prior to issue of the above Circular.
 - e) Compelling reasons of similar nature, where the employee could not report for duty for circumstances beyond his control. (Specific reasons with documentary proof will have to be furnished in each such case.)

It is mentioned here that dislocation of traffic will not be a reason for granting leave as traffic remained normal on that day.

- 2) Where the absence is not covered by any of the abovementioned reasons, the same will be treated as *dies non* and no salary will be admissible for that day. However, this will not affect past service of the concerned employee.
- 3) Those who do not respond to the show-cause notice will be liable for disciplinary action.
- 4) All actions in terms of this order should be completed by 31st March, 2012.

Sd/- H.K. Dwivedi
Secretary
Finance Department